

Appendix 1



APPLICATION FORM

Application to organize an IRG Annual Meeting

Applicant (Organization etc)	
Address	
Tel	
E-mail	
Intended conference year	
Preliminary venue	
Other bodies supporting/ sponsoring the application (state name, address, tel, e-mail and name of contact person)	

We undertake to ensure that no delegates are prevented on grounds of nationality from entering the country to attend the Meeting.

Signature of representative _____ Date _____

Appendix 2

(to be written on official letterhead)

dated xx day of (month) 20xx

IRG Secretariat
SE-100 44 Stockholm
Sweden

Letter of agreement to organize an IRG Annual Meeting

We, the undersigned, being the members of the IRG-xx Organizing Committee constituted to organize the IRG Annual Meeting in (country) in 20xx, on behalf of (host organization) hereby confirm that we have read and accepted the Guidelines for organizing an IRG Annual Meeting as set out in IRG/WP 23-60532.

We agree to organize the IRG-xx Meeting on xx (dates) in accordance with the above mentioned guidelines and in so doing to absolve the International Research Group on Wood Protection, its Officers and Secretariat of any financial or other liability arising out of the organization and taking place of this Meeting.

Chairman	(name in full)
Secretary	(name in full)
Finance Officer	(name in full)
Member	(name in full)
Member	(name in full)
Member	(name in full)
Member	(name in full)